

## TOWN OF KIANTONE-MEETING MINUTES

Town of Kiantone Monthly Meeting      November 2021

Presiding Joshua Ostrander, Supervisor

Present:

Valerie McDonald, Councilwoman  
Kurt Sturzenbecker, Councilman  
Tim Kolstee, Councilman  
Rich Landman, Councilman

Also Present: Robert Carlson, Highway Superintendent, Gail Davis, Town Clerk, Kate Valvo  
Bookkeeper/Financial Officer,

Supervisor Ostrander opened the organizational meeting at 7:00 pm with the recital of the Pledge to the Flag.

Prior to addressing the Meeting Agenda, Supervisor Ostrander congratulated re-elected Board Members and Town Officials.

### MINUTES & REPORTS:

- September Board Minutes-via email; Motion Made by Councilman Sturzenbecker to accept the minutes Seconded by Councilman Landman; No Opposition, Approved
- Bills & Bills Paid After Audit; Motion Made by Councilman Kolstee, Seconded by Councilwoman McDonald; No Opposition, Approved

### MONTHLY REPORTS:

- Court Reports    Reviewed and Accepted
- Clerk's Report of Monies Received and Distributed, Reviewed and Accepted

### COMMITTEE REPORTS/UPDATES:

Supervisor Ostrander stated that there was a possibility of a November meeting with Jamestown City BPU/Dave Leathers to re-negotiate water/sewer. Counselman Landman and Highway Superintendent Carlson to be present at the meeting. Some discussion as to cost for treatment, other topics to be discussed at the meeting.

KIFD REPORT/UPDATES: Fire Chief Reale provided update as to activities, number of calls, etc.

OLD BUSINESS: Draft Letters to Attorney Hajdu- not required as he and Supervisor Ostrander had discussion after Atty. Hajdu contacted Supervisor Ostrander, further discussion as to terms, etc. to be conducted.

Draft Letter to Area Veterinarians for After-Hour/Emergency Services; discussion among Board as to benefits for Town of Kiantone to have a business credit card which can be kept on file for an account at the Animal Care Facility selected, Bookkeeper Kate Valvo to contact Towns Financial Institute to begin process of obtaining a Town Credit Card with credit limit of \$5000.00, which she and Highway Superintendent Carlson will have possession of said cards, which will allow Highway Superintendent to make necessary purchases on behalf of the Town when a credit card is required. Clerk Davis to draft letter to both Erie Animal Hospital and North East Animal Hospital inquiring as to account requirements.

Motion Made by Supervisor Ostrander to permit Bookkeeper Kate Valvo to apply for a Town Credit Card with a \$5000.00 limit; for cards to be in the possession of Bookkeeper Kate Valvo and Highway Superintendent Robert Carlson, Seconded by Counselman Kolstee, No Opposition, Motion Granted.

NEW BUSINESS:

- Preliminary 2022 Budget: Supervisor Ostrander thanked all involved in the Budget Process, expressing the usefulness of the budget workshops conducted. With no changes necessary to the preliminary budget, Motion to Accept as Final Budget made by Supervisor Ostrander, Duly Seconded, No Opposition, 2022 Budget Approved as presented. Clerk Davis to file accordingly.
- Kiantone Ind. Vol Fire Dept. Budget Request, received and accepted as presented.

Supervisor Ostrander again thanked all involved in the budget process.

Highway Superintendent Carlson shared with the Board equipment updates, as well as the collection of toys on behalf of the County Highway Supervisors, which toys will be donated to the Salvation Army for distribution. Toys to be collected at the Kiantone Transfer Station by December 8<sup>th</sup>. Clerk Davis to post notice on Kiantone Facebook.

Supervisor Ostrander stated that the Town will be receiving the annual contract for court security from the County Sheriff's Dept. and that Deputy Supervisor McDonald will sign.

With no further business to come before the Board, Motion made to Adjourn made by Supervisor Ostrander, Duly Seconded, No Opposition Meeting Adjourned at 7:52pm

Next Meeting: December 9, 2021

Respectfully Submitted,

Gail Davis, Town Clerk

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