

TOWN OF KIANTONE-MEETING MINUTES

ORGANIZATIONAL MINUTES

January 14, 2021

Due to the Covid-19/Coronavirus situation and mandated social distancing and group sizes this meeting was held in person observing social distancing and group size.

Presiding: Joshua Ostrander, Supervisor

Present:

Valerie McDonald, Councilwoman

Kurt Sturzenbecker, Councilman

Tim Kolstee, Councilman

Rich Landman, Councilman

Also Present:, Gail Davis, Town Clerk Town Counsel Paul Webb, Jr. , as well as interested residents.

Supervisor Ostrander opened the meeting with the recital of the Pledge to the Flag.

Open Meetings Law/Legal Notice Read; Clerk Davis, after conferring with Legal Counsel Webb, stated that with the publishing of the open meeting law, a “monthly meeting legal notice” is not required, and therefore, in an effort to save some time, will no longer be presented at regular monthly meetings.

Supervisor Ostrander welcomed those in attendance. Welcomed David Wilkinson, representing International Brotherhood of Electrical Workers Local Union 106, to address the Board (copy of Mr. Wilkinson’s written statement is attached to official document). The Board entertained his recommendation regarding specified wording in the proposed solar law specifying that the hiring of local certified electricians on projects be a requirement, upon discussion among the Board and upon legal counsel advisement, it was determined that the Town cannot make such a requirement without possible liability, however, during the application process, the hiring of local workers will be strongly encouraged. Upon conclusion of Mr. Wilkinson speaking, he thanked the Board for their time. *(In an effort to maintain organization, discussion of the Old Business topic: Solar Law was continued prior to addressing current reports):* After further discussion by the Board regarding the proposed solar law, a motion was duly made to accept the SEQR was made by Councilman Sturzenbecker, duly seconded by Councilman Kolstee, unanimously accepted. Motion duly made to accept the law as proposed without amendments made by Councilman Kolstee, duly seconded by Councilman Landman, with four (4) yabs and Councilwoman McDonald abstaining, Town of Kiantone Solar Law was accepted as proposed.

Court Reports: Previously emailed for review, accepted.

CEO Report: Previously emailed for review, accepted.

Clerks Report of Monies Received and Distributed: Previously emailed for review, accepted.

Clerks Annual Report: Previously emailed for review, accepted.

Assessor Report: Previously emailed for review, accepted.

Quotes for Community Building and Highway Building Furnace replacements, provided by Highway Superintendent Carlson via email for review: after discussion among the Board with Councilwoman McDonald providing knowledgeable input regarding heating equipment, etc. Motion was duly made by,

Duly seconded to accept the quote from Jamestown Heating & Air Systems at a cost of \$3288.00 for the Community Building Furnace replacement and \$3434.00 for the Highway Department. Highway Superintendent Carlson to proceed.

Kiantone Fire Dept. Workman's Comp list of activities, tabled for February Meeting.

Kiantone Fire Dept. Fire Chief Reale provided the Board with activities report. Discussion regarding COVID-19 vaccination made available to First Responders.

Planning Board Chairman Rich Haller was present, Town Board requested the Planning Board to revisit review of Fee Schedules, and to investigate lighting and noise ordinance in regards to possible "big construction/solar projects". Mr. Haller recommended Don Pleakis to be appointed to the Planning Board to replace the vacancy created with the resignation of Warren McDonald. The Town Board is in agreement.

With no further questions or business to come before the Board, the regular Monthly Board Meeting was adjourned with a five minutes recess.

**ORGANIZATONAL MEETING:
ORGANIZATIONAL MEETING**

Resolution #1-2021 Appointments

Planning Board Chairman: Richard Haller (re-appointment term to expire 12/31/2025)
Planning Board Member:
 Joe Sanfilippo (appointment term to expire 10/14/2023)
 Sandy Reale (appointment term to expire 10/14/2022)
 Eric Eckberg (appointment term to expire 10/14/2024)

Zoning Board of Appeals Chairman: **Richard Haller (re-appointment term to expire 12/31/2021)**
Zoning Board Member:
 Dave Trusso (re-appointment term to expire 12/31/2021)
 Scott Carlson (re-appointment term to expire 12/31/2021)
 Jim Nelson (re-appointment term to expire 12/31/2021)
 Kathy Sturzenbecker (re-appointment term to expire 12/31/2021)

Zoning Board of Appeals Secretary: _____

Dog Warden: Matt Abbey (re-appointment term to expire 12/31/2021)
 Assistant Jeffery Peterson (re-appointment to expire 12/31/2021)
Building Custodian: Becky Hohman (re-appointment term to expire 12/31/2021)
Emergency Management Officer: Steve Reale (re-appointment term to expire 12/31/2021)
Attorney: Paul Webb, Jr. (re-appointment term to expire 12/31/2021)
Inspection/Code Officer: Melanie Eddy (re-appointment term to expire 12/31/2021)
1st Deputy Supervisor: Valerie McDonald (re-appointment term to expire 12/31/2021)
2nd Deputy Supervisor, Supervisor Bookkeeper

& Budget Officer: Kate Valvo (re-appointment term to expire 12/31/2021)
 1 Highway Superintendent's Bookkeeper: Judy Carlson (re-appointment term to expire 12/31/2021)
 Registrar of Vital Statistics: Gail Davis (re-appointment term to expire 12/31/2021)
 Tax Collector: Mark Marchincin (re-appointment term to expire 12/31/2021)
 Historian: Justine Magee (re-appointment term to expire 12/31/2021)

Resolution #1-2021, Motion Duly Made, Duly Seconded, no opposition, approved.

Resolution #2-2021 Designations

The Community Building will be the official voting location for the town.
 The Post Journal will be the official newspaper.
 M&T Bank named as the official depository of town funds.
 Regular Town Board meetings will be held at 7:00 pm on the second Thursday of each month excepting the months of October and November, at which time the meeting will be held to comply with the budget requirements, according to the law.
 Tax Collector will be authorized to deposit tax collection in interest bearing account as a temporary investment measure.
 Payments to be authorized for necessary bills to be paid monthly before monthly audit.
 Mileage rate set at allowable IRS mileage rate per mile for persons using their personal vehicle for town business.

Resolution #2-2021, Motion Duly Made, Duly Seconded, no opposition, approved.

Resolution #3-2021 Salary & Wages

Supervisor	\$ 5,500.00 annually
Supervisor's Bookkeeper	\$ 6,500.00 annually
Budget Officer & Annual Report	\$ 1,400.00 annually
Councilmen (4) \$1462.50 each	\$ 5,850.00 annually
Town Justices (2) \$5,900.00 each	\$11,800.00 annually
Clerk's to Justices	\$ 12.50 per hour
	\$ 14.50 per hour
Tax Collector	\$ 3,600.00 annually
Assessor (Shared Service w/ Busti)	\$ 6,285.00 annually
Town Clerk	\$ 10,400.00 annually
Registrar of Vital Statistics	\$ 155.00 annually
Highway Superintendent	\$66,500.00annually
Highway Superintendent Bookkeeper	\$ 1,113.00 annually
Attorney for the Town of Kiantone	\$ 6,000.00 annually
Highway Equipment Operators	\$ 24.15 per hour
	\$ 20.00 per hour
Transfer Station Attendant	\$ 13.42 per hour
Dog Warden	\$ 1,700.00 annually
Zoning Board of Appeals Chairman	\$ 20.00 per meeting
Zoning Board of Appeals Members (Ea.)	15.00 per meeting

Inspections/Code Officer	\$ 7,700.00 annually
Planning Board Chairman	\$ 20.00 per meeting
Planning Board Members (Ea.)	\$ 15.00per meeting
Board of Review Chairman	\$ 50.00
Board of Review Members (Ea.)	\$ 50.00
Custodian (4 hours per week)	\$ 11.50 per hour
Historian	\$ 400.00 annually

Resolution #3-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #4-2021 Procurement Policy

Resolution #4-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #5-2021 Investment Policy

Resolution #5, 2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #6-2021 Emergency Response Plan

Resolution #6-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #7-2021 Emergency Operation Plan

Resolution #7-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #8-2021 Agreement to Spend Highway Funds

Resolution #8-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #09-2021 Standard Work Day

Resolution #09-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

Resolution #10-2021 Audit of Justice Reports

Resolution #10-2021, Motion Duly Made, Duly Seconded, No opposition, approved.

With no other business to come before the Board, Motion to Adjourn was duly made, Duly Seconded.
No Opposition, Meeting Adjourned

Respectfully Submitted,

Gail Davis, Town Clerk

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