

Town of Kiantone Organizational and Monthly Meeting January 11, 2018

Meeting Notes taken by Deputy Clerk Krista Miceli

Presiding: Kevin Myers, Supervisor

Present: Joshua Ostrander, Councilman
Ron Johnson, Councilman
Valerie McDonald, Councilwoman

Also Present: Robert Carlson, Highway Superintendent, Paul Webb, Jr., Town Attorney, Kate Valvo, Bookkeeper, Krista Miceli, Deputy Clerk

Absent: Councilman Kurt Sturzenbecker, Town Clerk Gail Davis

Supervisor Myers opened the meeting at 7:00pm with the recital of the Pledge to the Flag.

Legal Notice was read by Dep. Clerk Krista Miceli

BE IT RESOLVED THAT the Town Board of the Town of Kiantone agrees to the following appointments for the year 2018:

Resolution #1-18 Appointments

The following resolution presented by Motion Made by Councilwomen McDonald, Seconded by Supervisor Myers was passed by full agreement of the board as follows:

BE IT RESOLVED THAT the Town Board of the Town of Kiantone agrees to the following appointments for the year 2018:

Planning Board Chairman:	Mark Marchincin (re-appointment term to expire 12/31/2018)
Zoning Board of Appeals Chairman:	Jim Johnson (re-appointed term to expire 12/31/2018)
Zoning Board Member:	Mark Marchincin (re-appointment term to expire 12/31/2018) Gary Carlson (re-appointment term to expire 12/31/2018) Irene Turck (re-appointment term to expire 12/31/2018)
Dog Warden:	Matt Abbey (re-appointment term to expire 12/31/2018)
Building Custodian:	Becky Hohman (re-appointment term to expire 12/31/2018)
Emergency Management Officer:	Steve Reale (re-appointment term to expire 12/31/2018)
Attorney:	Paul Webb, Jr. (re-appointment term to expire 12/31/2018)
Inspection/Code Officer:	Melanie Eddy (re-appointment term to expire 12/31/2018)
1 st Deputy Supervisor:	Ronald V. Johnson (re-appointment term to expire 12/31/2018)
2 nd Deputy Supervisor, Supervisor Bookkeeper & Budget Officer:	Kate Valvo (re-appointment term to expire 12/31/2018)

Highway Superintendent's Bookkeeper: Judy Carlson (re-appointment term to expire 12/31/2018)
 Registrar of Vital Statistics: Gail Davis (re-appointment term to expire 12/31/2018)
 Tax Collector: Mark Marchincin (re-appointment term to expire 12/31/2018)
 Historian: Justine Magee (re-appointment term to expire 12/31/2018)

Resolution #2-18 Designations

The following resolution presented by Motion Made by Supervisor Myers, Seconded by Councilman Ostrander was passed by full agreement of the board as follows:

- The Community Building will be the official voting location for the town.
- The Post Journal will be the official newspaper.
- M&T Bank named as the official depository of town funds; also named: Lake Shore Savings
- Regular Town Board meetings will be held at 7:00 pm on the second Thursday of each month excepting the months of October and November, at which time the meeting will be held to comply with the budget requirements, according to the law.
- Tax Collector will be authorized to deposit tax collection in interest bearing account as a temporary investment measure.
- Payments to be authorized for necessary bills to be paid monthly before monthly audit.
- Mileage rate set at allowable IRS mileage rate per mile for persons using their personal vehicle for town business.

Resolution #3-18 Salary & Wages

BE IT RESOLVED THAT the Town Board of the Town of Kiantone hereby sets the Salary and Wage Schedule for 2018 as listed, and that said Schedule be retroactive to January 1, 2018 as stated in the 2018 budget:

Supervisor	\$ 5,500.00 annually
Supervisor's Bookkeeper	\$ 6,300.00 annually
Budget Officer & Annual Report	\$ 1,000.00 annually
Councilmen (4) \$1450.00 each	\$ 5,800.00 annually
Town Justices (2) \$5,700.00 each	\$11,400.00 annually
Clerk's to Justices	\$ 11.50 per hour
Tax Collector	\$ 3,600.00 annually
Assessor (Shared Service w/ Busti)	\$ 5,985.00 annually
Town Clerk	\$ 9,950.00 annually
Registrar of Vital Statistics	\$ 155.00 annually
Highway Superintendent	\$66,077 annually
Highway Superintendent Bookkeeper	\$ 1,113.00 annually
Attorney for the Town of Kiantone	\$ 5,880.00 annually
Highway Equipment Operators	\$ 23.15 per hour
	\$ 17.00 per hour
Transfer Station Attendant	\$ 10.50 per hour

Dog Warden	\$	11.50per hour
Zoning Board of Appeals Chairman	\$	16.00 per meeting
Zoning Board of Appeals Members (Ea.)	\$	10.80 per meeting
Inspections/Code Officer	\$	7,500.00 annually
Planning Board Chairman	\$	16.00 per meeting
Planning Board Members (Ea.)	\$	10.80 per meeting
Board of Review Chairman	\$	25.75 per meeting
Board of Review Members (Ea.)	\$	20.60 per meeting
Custodian (4 hours per week)	\$	10.70 per hour
Historian	\$	350.00 annually

Resolution #4-18 Procurement Policy

The above resolution presented by Motion Made by Councilman Johnson, Seconded by Councilwoman McDonald was passed by full agreement of the board.

Resolution #5-18 Investment Policy

The above resolution presented by Motion Made by Councilwoman McDonald, Seconded by Councilman Ostrander was passed by full agreement of the board.

Resolution #6-18 Emergency Response Plan

Resolution #7-18 Emergency Operation Plan

The above resolution presented by Motion Made by Councilwoman McDonald, Seconded by Supervisor Myers was passed by full agreement of the board.

Resolution #8-18 Agreement to Spend Highway Funds

The above resolution was presented by Motion Made by Councilwoman McDonald, Seconded by Councilman Ostrander was passed by full agreement of the board.

Organizational Meeting Concluded.

Town of Kiantone Town Board Meeting

January 11, 2018

Meeting Notes taken by Deputy Clerk Krista Miceli

Presiding: Kevin Myers, Supervisor

Present: Joshua Ostrander, Councilman
 Ron Johnson, Councilman
 Valerie McDonald, Councilwoman

Also Present: Robert Carlson, Highway Superintendent, Paul Webb, Jr., Town Attorney, Kate Valvo, Bookkeeper, Krista Miceli, Deputy Clerk

Absent: Councilman Kurt Sturzenbecker, Town Clerk Gail Davis

Also present: County Representative John Davis

MINUTES & REPORTS:

- December Board Minutes- Motion made by Supervisor Myers, Seconded by Valerie McDonald, 4 yah 0 no, APPROVED
- Bills & Bills Paid After Audit-Motion made by Valerie McDonald, Seconded by Ron Johnson, 4 yah 0 no, APPROVED

MONTHLY REPORTS:

- Court Reports
- CEO Report
- Clerk's December Report of Monies Received
- Clerk's 2017 Annual Accounting
- Clerk's December Timesheet

OLD BUSINESS:

- No Old Business

NEW BUSINESS:

- Discussion regarding installation of lighting near the dumpsters at the transfer station; Highway Superintendent Carlson stated cost would be "around \$700.00".
- Landfill Inspection by the State: Both Supervisor Myers and Legal Council Paul Webb stated that they both felt the landfill does not need to be inspected, however Mr. Webb stated that if the DEC said that we have to permit inspection, then it would need to be done.
- To fill vacancies on the Zoning Board by Dan Sturzenbecker and Dave Trusso, both who stated interest. Motion was made by Supervisor Myers and Seconded by Valerie McDonald for them to be asked.
- No new news on the cell tower according to Paul Webb
- No updates on the Grants for the different projects.
- Highway Superintendent Carlson spoke about information pertaining to the sewer maintenance agreement in which it is stated that the Town has to maintain the sewers.

The Floor was opened to Mr. Davis at which time he spoke about the County and that he is on the organization board. He and the Board members held open discussion regarding the Sam's Club Closing and how it is going to hurt restaurants.

Mr. Davis mentioned that the Community Food Pantry (serves close to 70 families) is looking for support from the area towns. It was said that Kiantone residents really don't utilize the food pantry like they should. Monetary donations also a need of the food pantry. Suggestion was made by Josh Ostrander that a food bin be available so people can place donated items at the Town Building. Monetary donations

Highway Superintendent asked Mr. Davis to check into the sewer treatment plant being sold.

Supervisor Myers addressed "Departments" and those with topics of discussion:

Kate stated she was still working on the annual report, that the Town has opted out of offering the family leave program.

Ron Johnson mentioned Workman's Comp and the Fire Dept., Supervisor Myers suggested that someone from the Fire Dept. should come to the Board Meetings to express their needs.

Valerie McDonald mentioned that the Highway Building needs insulation. Highway Superintendent Carlson said there is leaking inside. Valerie mentioned to Kate that there is a need to set money aside to fix the areas of the building. Highway Superintendent will mark the areas which are leaking.

With no further business to come before the Board, Motion to Adjourn was made by Kevin Myers, Seconded by Valerie McDonald.

Meeting Adjourned at 7:50pm

Meeting Notes taken by Deputy Clerk Krista Miceli.

Respectfully Submitted:

Gail Davis, Town Clerk

Town of Kiantone

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