

Town of Kiantone Special Meeting: August 2017

Presiding: Kevin Myers, Supervisor  
Present: Joshua Ostrander, Councilman  
Kurt Sturzenbecker, Councilman  
Ronald Johnson, Councilman

Also Present: Robert Carlson, Highway Superintendent, Paul Webb, Jr., Town Attorney, Kate Valvo, Bookkeeper, Gail Davis, Town Clerk

Absent: Councilwomen Valerie McDonald

The meeting was called to order at 6:30pm with the recital of the Pledge to the Flag  
Legal Notice was read by Clerk Davis

Supervisor Myers welcomed representatives from the Parole Office; Larry Weber, Chief Supervisor Regional Frontier Bureau of Erie, Orleans, Catt and Chaut. With main office in downtown Buffalo. Counties and Pat O'Connor, Sr. Parole Officer, Sex Offender Caseload.

Mr. Weber explained to the Board that Parole would like to utilize the Town's Community Building for the purpose of interviewing Parole Clients in the local area. Meetings to take place 2 days per month (possibly Second and Fourth Thursday) on "non-public" days at the Community Building, if there is a need for a change, Town will be notified. In response to questions presented by Board Members: regarding the estimated "traffic", there are from 40-60 clients reporting for interview, each interview take approximately 15-20 minutes. Responding to question presented as to what the Town would need to provide: The Parole Office provides all necessary equipment i.e partitions, computers, drug testing equipment, etc. Documents/paperwork and equipment are set up and removed each time. The needs of the Parole Board are for a facility which can provide a designated entrance (handicap door), designated waiting area (front entrance) to allow for separation and privacy, tables and chairs, bathroom availability. In regards to safety question there is a staff of 3-4 Parole Officers on site each month. Safety concern also reduced with the fact that Community Building is accessed by County Sheriff. Stating that the Staff is consciousness of the building and grounds being respected, no butts in lawn or parking area, no loitering. Staff and clients conduct business and leave. Clients being met with are from Chaut. Co. only. The decision to utilize the Town's Community Building is ultimately up to the State Parole Board.

The next step in the process is for the Town to provide the Parole Board with a letter stating that there was no public opposition to proceed.

Josh Ostrander made a motion to draft a letter to "OGS" regarding special meeting being held with no public opposition; seconded by Kevin Myers, Poll the Board: Yah: 4 No: 0 So Moved.  
Letter to be Sent.

Further discussion by the Board: Paul Webb to review any agreements when they are made available.

Supervisor Myers thanked both Mr. Weber and Mr. O'Conner for the information provided and for their time and excused them.

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Absent: Councilwomen Valerie McDonald

The meeting was called to order at 7:00 pm with the recital of the Pledge to the Flag  
Legal Notice was read by Clerk Davis

\*Supervisor Kevin Myers introduced Assessor Kevin Okerlund. Mr. Okerlund provided explanation of the Assessment Process/Equalization – Assessment Improvement Process Memorandum of Understanding, to the Board. Upon satisfaction of explanation, Motion was made by Supervisor Myers and seconded by Josh Ostrander to Approve Resolution #14-17 Approving Participation in Assessment Improvement Process. Poll the Board: Yah: 4 No: 0 So Approved.  
Clerk Davis to mail finalized Resolution to Mr. Okerlund.

Review of Minutes: Motion to Accept made by Ron Johnson, Seconded by Josh Ostrander  
Poll the Board: Yah: 4 No: 0 Accepted

Review of Bills & Bills Paid after Audit: Motion to Accept and to Pay made by Kurt Sturzenbecker, Seconded by Josh Ostrander Poll the Board: Yah: 4 No: 0 Accepted

Review of Reports:

Court Reports: Reviewed and Approved as Complete

Assessor Report: Reviewed and Approved.

CEO Report: Reviewed and Approved

Clerks Report of Monies Received and Distributed: Reviewed and Approved

Clerks Time Sheet: Accepted.

Old Business:

- Battle Home Update: The Board does acknowledge the concerns brought forth by neighboring residents regarding the condition of the property. With the assistance of Code Enforcement Officer Melanie Eddy attempting to locate the owner to have concerns resolved; the Town's "hands are tied" as the Town has no authority in this matter. Supervisor Myers provided a brief history of the ownership of the property.
- NYSERDA Update: An energy efficiency review of the Community Building will be conducted by Sanfilippo Solutions and report will be provided to Supervisor Myers upon completion with suggestions.
- Eagle Scout Project: Further discussion regarding the Scouts possibly doing work on handicap ramp, consensus by the Board, Scouts and Scout Leader that the ramp project is beyond their

ability level. Discussion regarding improvements to the sign and landscaping: Scouts to provide proposal to the Board as to what can be accomplished with a tentative budget of \$1,000.00.

- Cell Tower Update: Paul Webb provided the Board with an update stating that this matter is still in the Courts but he feels the Town's position "looking good".
- NYS Dept. of Labor Inspection Update: Supervisor Myers applied for an extension of time to resolve; which was granted. Meeting with PESH Reps scheduled to go over necessary process.
- Transfer Station: After review of proposals and opinion of Highway Superintendent Carlson, a Motion was made by Kevin Myers and Seconded by Ron Johnson to continue services with Casella. Poll the Board: Yah: 4 No: 0. Motion Approved.

New Business:

- Assessment Improvement Process Memorandum of Understanding \*
- Resolution #14-17 Approving Participation in Assessment Improvement Process\*  
***See Notes Above.***

With no further business to come before the Board, Motion to Adjourn Approved by Majority at 8:24pm

Respectfully Submitted:

Gail Davis, Town Clerk

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