

Presiding: Kevin Myers, Supervisor

Present: Joshua Ostrander, Councilman
Kurt Sturzenbecker, Councilman
Ron Johnson, Councilman
Valerie McDonald, Councilwoman

Also Present: Robert Carlson, Highway Superintendent, Paul Webb, Jr., Town Attorney, Kate Valvo, Bookkeeper, Gail Davis, Town Clerk

Supervisor Myers opened the meeting at 7:00pm with the recital of the Pledge to the Flag.

Legal Notice was read by Town Clerk Gail Davis

Organizational Meeting:

Appointments

Resolution #1-16

The following resolutions presented by motion of Councilman Kurt Sturzenbecker, seconded by Josh Ostrander was passed by full agreement of the board as follows:

BE IT RESOLVED THAT the Town Board of the Town of Kiantone agrees to the following appointments for the year 2016:

- Planning Board Chairman: Mark Marchincin (re-appointment term to expire 12/31/2016)
- Zoning Board of Appeals Chairman: Jim Johnson (re-appointed term to expire 12/31/2016)
- Zoning Board Member: Mark Marchincin (re-appointment term to expire 12/31/2016)
- Dog Warden: Matt Abbey (re-appointment term to expire 12/31/2016)
- Building Custodian: Becky Hohman (re-appointment term to expire 12/31/2016)
- Emergency Management Officer: Steve Reale (re-appointment term to expire 12/31/2016)
- Attorney: Paul Webb, Jr. (re-appointment term to expire 12/31/2016)
- Inspection/Cod Officer: Melanie Eddy (re-appointment term to expire 12/31/2016)
- 1st Deputy Supervisor: Ronald V. Johnson (re-appointment term to expire 12/31/2016)
- 2nd Deputy Supervisor, Supervisor Bookkeeper & Budget Officer: Kate Valvo (re-appointment term to expire 12/31/2016)
- Highway Superintendent's Bookkeeper: Judy Carlson (re-appointment term to expire 12/31/2016)
- Registrar of Vital Statistics: Gail Davis (re-appointment term to expire 12/31/2016)
- Tax Collector: Mark Marchincin (re-appointment term to expire 12/31/2016)

Appointment of Zoning Board of Appeals Secretary Carolyn Volk postponed until confirmation

Appointment of Historian Tabled until new candidates come forward and reviewed by the Board.

Designations:

Resolution #2-16

The following resolution presented by motion of Councilman Kurt Sturzenbecker and seconded by Josh Ostrander, was passed by full agreement of the board as follows:

BE IT RESOLVED THAT the Town Board of the Town of Kiantone hereby agrees to the following designations for the year 2016.

The Community Building will be the official voting location for the town.

The Post Journal will be the official newspaper.

M&T Bank named as the official depository of town funds; also named: Lake Shore Savings

Regular Town Board meetings will be held at 7:00 pm on the second Thursday of each month excepting the months of October and November, at which time the meeting will be held to comply with the budget requirements, according to the law.

Tax Collector will be authorized to deposit tax collection in interest bearing account as a temporary investment measure.

Payments to be authorized for necessary bills to be paid monthly before monthly audit.

Mileage rate set at allowable IRS mileage rate per mile for persons using their personal vehicle for town business.

Wage Schedule

Resolution #3-16

The following resolution presented by motion of Councilman Joshua Ostrander and seconded by Kurt Sturzenbecker, was passed by full agreement of the Board as follows:

BE IT RESOLVED THAT the Town Board of the Town of Kiantone hereby sets the Salary and Wage Schedule for 2016 as listed, and that said Schedule be retroactive to January 1, 2016 as stated in the 2016 budget:

Supervisor	\$ 5,158.00 annually
Supervisor's Bookkeeper	\$ 5,644.00 annually
Budget Officer & Annual Report	\$ 778.00 annually
Councilmen (4) \$1,358.00 each	\$ 5,433.00 annually
Town Justices (2) \$5,242.50 each	\$10,485.00 annually
Clerk's to Justices	\$ 10.00 per hour
Tax Collector	\$ 3,600.00 annually
Assessor (Shared Service w/ Busti)	\$ 5,985.00 annually
Town Clerk	\$ 8,873.00 annually
Registrar of Vital Statistics	\$ 145.00 annually
Highway Superintendent	\$62,930.00 annually
Highway Superintendent Bookkeeper	\$ 1,113.00 annually
Attorney for the Town of Kiantone	\$ 5,601.00 annually
Highway Equipment Operators	\$ 21.91 per hour
Transfer Station Attendant	\$ 9.09 per hour
Dog Warden	\$ 9.10 per hour
Zoning Board of Appeals Chairman	\$ 16.00 per meeting
Zoning Board of Appeals Members (Ea.)	\$ 10.90 per meeting
Inspections/Code Officer	\$ 7,144.00 annually
Planning Board Chairman	\$ 16.00 per meeting
Planning Board Members (Ea.)	\$ 10.90 per meeting
Board of Review Chairman	\$ 25.75 per meeting
Board of Review Members (Ea.)	\$ 20.60 per meeting
Custodian (4 hours per week)	\$ 9.00 per hour
Historian	\$ 281.00 annually

Town of Kiantone Regular Board Meeting

Presentation of December 2015 Meeting Minutes: Motion to accept made by Kurt Sturzenbecker, seconded by Valerie McDonald, Poll the Board: Josh Ostrander, Yes, Ron Johnson, Yes, Valerie McDonald, Yes, Kurt Sturzenbecker, Yes, Kevin Myers, Yes 5 yea 0 nay Carried

Monthly Reports: Monthly Reports for November and December from the Courts, Marilyn Gerace Reports, Code Enforcement Officer, Assessors Report for both December and January, as well the Town Clerks Report of monies received and timesheet were provided to the Board for review. In review of the monthly reports, Councilwoman requested that the Justice Thierfeldt and Gerace present their checkbooks to the Board for clarification.

Bills & Bills Paid After Audit: Motion to Accept made by Valerie McDonald, Seconded by Kurt Sturzenbecker; Poll the Board: Josh Ostrander: Yes, Ron Johnson: Yes, Valerie McDonald: Yes; Kurt Sturzenbecker: Yes; Kevin Myers: Yes; Yea: 5 Nays: 0 Carried

Old Business: Cell Tower Application Update: Supervisor Kevin Myers stated that there had been a meeting with the expert, that the Board is awaiting their report of findings.

New Business: Resignation of the Town Historian was received and accepted. Request from Transfer Station Attendant to Amend New Hours was addressed and denied. Resignation of the Town Historian was received and accepted. Appointment of new Historian was tabled until February to allow possible candidates to be presented.

Emergency Response and Emergency Operations Plans were reviewed and amendments to contact information were accepted as part of the Organizational Meeting as well.

The Chautauqua County Dept. of Finance Statement was reviewed and verified as being correct to the Board by Bookkeeper and Budget Officer Kate Valvo.

Notice of Road Postings: The Board approved the posting of weight limit signs by the Highway Department.

Town of Busti Shared Services Agreement, Motion to Accept made by Kurt Sturzenbecker, seconded by Josh Ostrander, Poll the Board: Valerie McDonald: Yes, Ron Johnson: Yes, Josh Ostrander: Yes, Kurt Sturzenbecker: Yes, Kevin Myers: Yes Yea: 5 Nays 0 Carried

Shared Highway Services were reviewed, Motion to Accept made by Josh Ostrander, seconded by Ron Johnson, Poll the Board: Valerie McDonald: Yes, Kurt Sturzenbecker: Yes, Ron Johnson: Yes, Josh Ostrander: Yes, Kevin Myers: Yes Yea: 5 Nays 0 Carried.

Kiantone Independent Fire Department, Inc. Bill for fuel, oil and snowplowing was reviewed.

Kiantone Independent Fire Department, Inc. Worker's Compensation Letter was reviewed.

Town Attorney Paul Webb, Jr. stated that he has reviewed the Windstream Contract and has presented recommendations of changes to Windstream and is awaiting response.

With no further business to come before the Board, Motion to Adjourn was made by Kevin Myers, seconded by Kurt Sturzenbecker, Poll the Board: Valerie McDonald: Yes, Ron Johnson, Yes: Kurt Sturzenbecker: Yes, Kevin Myers: Yes, Josh Ostrander: Yes Yea: 5 Nays 0 Carried

Meeting Adjourned at 8:24pm

Respectfully Submitted

Gail Davis, Town Clerk

Town of Kiantone

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